

BERLIN HIGH SCHOOL

Transcript Request Form

For Current High School Students

College/Scholarships

Student: _____ **ID#** _____

Counselor: _____ **Date Received:** _____

For Guidance Use Only

Submit this form to your guidance counselor at least two weeks before your earliest deadline.

Transcripts will be sent to all schools listed. FERPA Completed _____

*Parent Signature _____ Student Signature _____

COLLEGE NAME, CITY, STATE	App. Type ED/EA/RD/RL	College Deadline	Records Sent (Guidance Use Only)	
1				
	Com.App: Yes/No		Edoc	Paper
2				
	Com.App: Yes/No		Edoc	Paper
3				
	Com.App: Yes/No		Edoc	Paper
4				
	Com.App: Yes/No		Edoc	Paper
5				
	Com.App: Yes/No		Edoc	Paper
6				
	Com.App: Yes/No		Edoc	Paper
7				
	Com.App: Yes/No		Edoc	Paper
8				
	Com.App: Yes/No		Edoc	Paper

For Guidance Use Only:

TRANSCRIPTS			CAPT	SR	LETTER	PROFILE	OTHER	NAVIANCE
Initial	1 st Qtr	Mid-Year						

***NOTE:** This authorization is requested in accordance with Public Law 93-380, Family Education Right and Privacy Act 1974, which requires that parents permit the release of record and know that such information in being forwarded to another institution.